

# **The Endowment Fund of St. Alban's Episcopal Church**

---

## **D. Investment Guidelines**

The Board of Trustees will administer the portfolio of the Endowment Fund of St. Alban's in accordance with these guidelines, as adopted and amended from time to time. These guidelines shall be reviewed at least annually by The Board to determine whether they shall be amended or remain unchanged. The Board may choose to employ an outside investment manager.

### **Objectives**

The assets of the Endowment Fund are to be invested with the same care, skill and diligence that a prudent person would exercise in investing institutional endowment funds. The primary objective will be to achieve a reasonable total return on the assets, while limiting the risk exposure to ensure the preservation of capital.

### **Policies**

The Board will make investment decisions in accordance with the Objectives stated above. The "prudent person rule" shall be the governing policy in making investments. These guidelines are not intended to restrict or impede the efforts of the Board to attain the Endowment Fund objectives nor is it intended to exclude the Board from taking advantage of appropriate opportunities as they arise. The Board shall have discretion and flexibility to implement the objectives and policies herein set forth.

The entire endowment fund is currently invested in the Diocesan Investment Fund (DIF). This fund was created for pooling endowment funds within the Diocese of Olympia to achieve greater diversification and increased investment opportunity. The DIF currently provides St. Alban's with an excellent vehicle for achieving its objectives. The Board has the option to accept and/or hold funds in other forms (e.g., land, buildings, stocks and bonds).

The Board shall not invest in private placement, letter stock, futures transactions, arbitrage and other uncovered options and shall not engage in short sales, margin transactions or other similar specialized investment activities.

### **Investment Goals**

Fund's overall investment program is intended to produce a total annual return adequate to cover these components: (i) expenditures from the Fund, (ii) inflation, (iii) growth of the Fund.

**The Endowment Fund of  
St. Alban's Episcopal Church**

---

**D. Investment Guidelines**

**Reporting**

Included in the quarterly report provided by the Board to the Vestry will be a status report with the fund value, any change in the asset allocation strategy, and the investment performance. The report shall reflect compliance with the objectives, policies and guidelines set forth herein.

Adopted by action of the Vestry of St. Alban's this \_\_\_\_ day of \_\_\_\_\_, 200\_\_.